

THE GAUHATI HIGH COURT AT GUWAHATI
(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)

NOTIFICATION

No. HC.XXXVII-12/2018/366/R.Cell

Dated Guwahati 20th June, 2018

Pursuant to the advertisement dated 26/04/2018, the Gauhati High Court has been pleased to notify the selection process as well as the schedule of the Written Examination (OMR based Objective Type Questions with Multiple Choices) for direct recruitment to 2 (two) posts of **Junior Administrative Assistant for the Judicial Academy, Assam.**

Selection Process for **Junior Administrative Assistant:**

Stage	Description
Stage-1	Written Test will be of 2 (two) hours duration comprising of 120 marks: i) General English: 50 marks. ii) General Knowledge (including computer knowledge): 30 marks. iii) General Aptitude: 20 marks. iv) Official Language of Assam (Assamese): 20 marks (which will be qualifying in nature, qualifying marks shall be 40% of 20 i.e. 8 marks). Marks obtained in Assamese language segment will not be considered in preparing the merit list.
Stage-2	Candidates in the ratio of 1:3 on the basis of performance in the written test (excluding marks obtained in Assamese language segment) will be called for the Computer Typing Test of 20 marks and Interview/Viva-Voce of 15 marks.
	Final select list will be based on the total marks obtained in the Written Test, Computer Typing Test and Interview/Viva-Voce. Note: In case of candidates obtaining equal total marks, one who obtains more marks in the written test will be given preference. Where the marks obtained by such candidates in the written test are also same, the candidate who is senior in age will be given preference.

Schedule of Written Examination for **Junior Administrative Assistant:**

Date	Time	Place of Exam
15/07/2018 (Sunday)	11:00 AM to 01:00 PM	Guwahati

Specific venue of the examination will be indicated in the Admit cards.

Admit cards can be downloaded from official website of the Gauhati High Court (www.ghconline.gov.in) w.e.f. 11/07/2018 (03:00 PM onwards). Admit card will not be issued separately in any other mode.

Provisional list of candidates with assigned Roll Numbers have been published along with this notification. Candidatures of the candidates are subject to fulfilment of eligibility conditions prescribed in the advertisement and further scrutiny of applications shall be done at later stages.

A reject list along with reasons for rejection has also been published. Grievances, if any, in respect of the non-inclusion of names of candidates in the provisional list are to be brought to the notice of the undersigned by e-mail at ghc.rcell2013@gmail.com on or before 30/06/2018 (till 5:00 pm).

By Order,

(A. Hazarika)

Registrar (Admin)-cum
In-Charge, Centralized Recruitment

Memo No. HC.XXXVII-12/2018/366A/R.Cell

Dated Guwahati 20th June, 2018

Copy to:-

1. The Registrar General, Gauhati High Court, Guwahati.
2. The Registrar (Vigilance/Judicial/Establishment), Gauhati High Court, Guwahati.
3. The Registrar-cum- Principal Secretary to Hon'ble The Chief Justice, Gauhati High Court, Guwahati for favour of his lordship's kind information.
4. The Joint Registrar (_____), Gauhati High Court, Guwahati.
5. The Deputy Registrar (_____), Gauhati High Court, Guwahati.
6. The Assistant Registrar (_____), Gauhati High Court, Guwahati.
7. The Administrative Officer (Judicial)_____, Gauhati High Court, Guwahati.
8. The System Analyst, Gauhati High Court, Guwahati for immediate uploading of the advertisement in the High Court website with the caption: "**Notification dated 20-06-2018 regarding written examination for direct recruitment to the post of Junior Administrative Assistant for the Judicial Academy, Assam**" with a scroll on the home page.
9. PS to Hon'ble Mr. Justice _____ Gauhati High Court, Guwahati for favour of his lordship's kind information.
10. PS to Hon'ble Mrs. Justice _____ Gauhati High Court, Guwahati for favour of her ladyship's kind information.
11. CA to Registrar (Admin), Gauhati High Court, Guwahati.
12. P.S. to the Director, Judicial Academy, Assam, Guwahati.
13. Notice Board.
14. Order File.

(A. Hazarika)

Registrar (Admin)-cum
In-Charge, Centralized Recruitment
Gauhati High Court, Guwahati-1