

THE GAUHATI HIGH COURT
(HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)

SHORT TENDER NOTICE

Dated Guwahati, the 14th July, 2020

Sealed quotations affixing Court fee stamps of ₹8.25 (Non-refundable) are hereby invited from interested firms preferably having prior work experience for supplying of entry passes for Two-Wheeler and Four-Wheeler for the Officers and Staff of the Gauhati High Court (Principal Seat), Guwahati within the Gauhati High Court premises. The quotations should reach the undersigned, on or before 17th August, 2020 during office hours (10:00 A.M.-5:00 P.M.). For details, please visit the Gauhati High Court website www.ghconline.gov.in or the Notice Boards of the Gauhati High Court (New & Old Block).

By Order,

Sd/-

REGISTRAR (ADMN.)

Memo No.HC-III-39/2009/1693-1695/G dated Guwahati, the 14th July, 2020.
Copy to: -

1. The Directorate of Information & Public Relation, Dispur, Guwahati-06 (Janasanyog). He is requested to publish the Notice Inviting Tender (NIT) urgently in two widely circulated local dailies (one in English and one in Assamese) and intimate this Registry regarding publication of the same.
2. The Systems Analyst/Programmer, Gauhati High Court, Guwahati. *He is requested to upload the same in the High Court website.*
3. High Court Notice Boards (New & Old Block).
4. Order File.

14.7.20
REGISTRAR (ADMN)

14/7/20

THE GAUHATI HIGH COURT AT GUWAHATI
(HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)
NOTICE INVITING QUOTATION

Dated Guwahati, the ~~14~~¹⁴th July, 2020

Sealed quotations affixing Court fee stamps of ₹8.25 (Non-refundable) are hereby invited from interested firms preferably having prior work experience for supplying of entry passes for Two-Wheeler and Four-Wheeler for the Officers and Staff of the Gauhati High Court (Principal Seat), Guwahati within the Gauhati High Court premises with specifications and terms and conditions, as stated below:-

SPECIFICATIONS

1. The passes shall preferably be of vinyl material so as to make it safer in all weather conditions.
2. The passes shall be highly reflective and ideal for low light condition.
3. The design of boundary shall be oval, hexagonal or rectangle.
4. The thickness of passes shall be of 150 GSM.
5. The size of the passes shall be of Length-5 Inch and Breadth-4 Inch with light background for ensuring better recognition from long distance.
6. While preparing the Car pass, the adhesive (transparent adhesive) part should be front faced, so that it can be fixed on the windshield from inside. For Two- wheeler, the adhesive shall be in the back side of the pass.
7. The Contents include :-
 - Vehicle Number:
 - Issue Number:
 - Mobile Number:
 - Validity Period:
 - Date of Issue:
 - Signature of Registrar (Administration)

TERMS AND CONDITIONS

1. Quotations without court fee stamps will be summarily rejected.
2. The tenderer shall quote the rates, on unit basis, both in words and figures. Rate quoted should be shown as per format appended at "**Annexure-A**".
3. Copies of GST registration certificates and PAN Card must be submitted along with the tender.

4. The delivery, as and when order is placed for, must be made within 1 (one) week from the date of issue of supply order.
5. The Registry, in its discretion, reserves the right to reject or accept any or all the tenders, wholly or partly, without assigning any reason thereof.
6. The decision of the Registrar General, Gauhati High Court, Guwahati, in all respect, shall be final and binding to the party concerned.

Quotations/Tenders in sealed covers, complete in all respect, should reach the undersigned on or before 17th August, 2020 during office hours (10:00 A.M.-5:00 P.M.). Interested firms may contact the undersigned for ascertaining the specifications of the passes and for any other issues, if any.

By Order

Sd/-
REGISTRAR (ADMN.)

14/7/2020

Memo No.HC-III-39/2009/1690-1692/G dated Guwahati, the 14th July, 2020.

Copy to: -

1. The Directorate of Information & Public Relation, Dispur, Guwahati-06 (Janasanyog). He is requested to publish the Notice Inviting Tender (NIT) urgently in two widely circulated local dailies (one in English and one in Assamese) and intimate this Registry regarding publication of the same.
2. The Systems Analyst/Programmer, Gauhati High Court, Guwahati. *He is requested to upload the same in the High Court website.*
3. High Court Notice Boards. (New & Old Block).

14.7.2020
REGISTRAR (ADMN.)

14/7/2020

ANNEXURE -A

QUOTATION FOR SUPPLY OF ENTRY PASS FOR TWO-WHEELER AND FOUR WHEELER FOR OFFICERS AND STAFF OF THE GAUHATI HIGH COURT (PRINCIPAL SEAT)

Ref: No. HC.III-39/1690-1692/2009/G Dated 14th July, 2020

(a) Name of the bidder with address:

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(b) Contact person with phone no:

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(c) GST Registration Number:

(d) Details of items :-

Sl. No.	Item Name	Number of Unit	Rate exclusive of GST	Rate inclusive of GST
1.	Two Wheeler Pass	1000		
2.	Four Wheeler Pass	1000		