

THE GAUHATI HIGH COURT AT GUWAHATI
(HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)

O R D E R

Dated Guwahati, the 7th December, 2017

No.HC.V-117/2017/996/ Estt.## In the interest of Office administration, Sri Prithwi Balay Dutta, Joint Registrar, Itanagar Permanent Bench of the Gauhati High Court, who has been appointed as Officer on Special Duty in the Principal Seat of the Gauhati High Court as per Order dtd. 29.11.2017 of Hon'ble the Chief Justice, is entrusted with the following duties:-

1. Segregation/arrangement of records for destruction,
2. Sending the records to be destroyed to the Shredder room,
3. Sending records for digitization,
4. Digitization,
5. Shifting of Sections from one room to the newly allotted rooms,
6. Implementation of CIS 1.0.

Sri Dutta shall report to the Registrar (Judicial) in respect of the aforesaid works.

Apart from the above, Sri Dutta shall also attend other duties assigned by the undersigned.

By order,

Sd/-

REGISTRAR GENERAL

Memo No. HC.V-117/ 2017/996A /Estt. Dtd. 7.12.2017

Copy for information and necessary action to : -

1. The Registrar (Vig.)/ (Judl./Admn.), Gauhati High Court, Guwahati.
2. The Registrar-cum-Principal Secretary to Hon'ble the Chief Justice, Gauhati High Court, Guwahati.
3. The Joint Registrar,, Gauhati High Court, Guwahati.
4. Sri P.B. Dutta, OSD, Gauhati High Court, Guwahati.
5. The Dy. Registrar (_____), Gauhati High Court, Guwahati.
6. The Assistant Registrar,, Gauhati High Court, Guwahati.
7. The Secretary to Hon'ble the Chief Justice, Gauhati High Court, Guwahati.
8. The Librarian-cum-Research Officer, Gauhati High Court, Guwahati.
9. The System Analyst, Gauhati High Court, Guwahati with a request to upload this order in the High Court website.
10. The Pvt. Secretary to Hon'ble Mr. /Mrs. Justice, Gauhati High Court, Guwahati.
11. The AOJ (_____), Gauhati High Court, Guwahati.
12. CA to the Registrar General/Registrar (Vig.)/Registrar (Admn.), Gauhati High Court, Guwahati.
13. Order File.

REGISTRAR GENERAL

07-12-17
Sd/-
21/12/17