

THE GAUHATI HIGH COURT AT GUWAHATI
(HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)
ORDER

Dated Guwahati, the 8th December, 2021

No. HC.V- 60/2020/ 812 /Estt ##### In the interest of Office administration, a 'Pool' is constituted with the following staff of this Registry in connection with the clearance of the present backlogs in the Filing Section :

S.N	Name	Designation	Section
1.	Smt Bandana Saharia	Judicial Assistant	Statement
2.	Sri Rohit Rajak	Judicial Assistant	Record Room
3.	Sri Karnish Kakati	Judicial Assistant	Accounts
4.	Sri Nipan Kalita	Judicial Assistant	CIS
5.	Sri Sibanta Duwarah	Judicial Assistant	CIS
6.	Sri Wahidur Zamal	Sr. ComputerAssistant	Criminal Revision
7.	Sri Krishna Kanta Baruah	Sr. ComputerAssistant	Copying
8.	Sri Ravi Kumar Rabha	Sr. ComputerAssistant	Accounts
9.	Sri Sandeep Kumar Sarma	Sr. ComputerAssistant	CIS
10.	Sri Dayananda Nath	Computer Assistant	Correspondence
11.	Sri Dip Jyoti Saikia	Computer Assistant	Computer Section
12.	Sri Labu Sinha	Computer Assistant	Estt.

The aforesaid staff shall perform the 'Registrations' of the case files. The In-charge of the Filing Section shall send 5 (five) cases daily to each of the aforesaid staff in their concerned Sections for the purpose of 'Registration'. Immediately, after completion of the 'Registrations' the concerned staff shall return the case files to the Filing Section.

The In-charge of the Filing Section shall also inform the procedure of Registration of case files to the aforesaid staff.

By order,
Sd/-

REGISTRAR (ESTT.)

Memo No. HC.V- 35/2017/ 812-A /Estt #

Dated 7 .12.2021

Copy for information and necessary action to : -

1. The Registrar (Vigilance/Admn./Judl.), Gauhati High Court, Guwahati.
2. The Registrar cum Principal Secretary to Hon'ble the Chief Justice, Gauhati High Court, Guwahati.
3. The Secretary, Gauhati High Court Legal Services Authority (Committee), Gauhati High Court, Guwahati
4. The Joint Registrar _____, Gauhati High Court, Guwahati.
5. The Deputy Registrar _____, Gauhati High Court, Guwahati.
6. The Assistant Registrar, _____, Gauhati High Court, Guwahati.
7. The Officers on Special Duty, Filing Section, Gauhati High Court, Guwahati

8. The Secretary to Hon'ble the Chief Justice, Gauhati High Court, Guwahati.
9. The Special Officer, Translation Wing, Gauhati High Court, Guwahati.
10. The Librarian- cum- Research Officer, Gauhati High Court, Guwahati.
- ✓ 11. The Project Manager, Gauhati High Court, Guwahati with a request to upload this order in the High Court website.
12. The Court Manager, Gauhati High Court, Guwahati.
13. The Pvt. Secretary to Hon'ble Mr./Mrs. Justice _____, Gauhati High Court, Guwahati.
14. The Chief Security Officer, Gauhati High Court, Guwahati.
15. The A.O.(J) _____, Gauhati High Court, Guwahati.
16. The Court Officer No. 1 and 2, Gauhati High Court, Guwahati.
17. The CA to the Registrar General, Gauhati High Court, Guwahati.
18. The High Court Notice Boards (Old and New Blocks), Gauhati High Court, Guwahati.
19. All persons concerned.
20. The Order File.



REGISTRAR (ESTT.)

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