THE GAUHATI HIGH COURT AT GUWAHATI (HIGH COURT OF ASSAM, NAGALAND, MEGHALAYA MANIPUR TRIPURA, MIZORAM AND ABUNACHAL PRADESH)

NOTIFICATION NO. 21

DATE:- 03.03.2011 PART-I (PART-I (A)
1.	TITLE	PAGE NO. 1
2.	CHECK LIST	PAGE NO. 2 TO
3.	ORDER SHEET	PAGE NO. 3 TO
4.	OFFICE NOTE	PAGE NO. 4 TO
5.	JUDGMENT	CONTAINS TOTAL PAGES
		PART-I (B)
1.	SYNOPSIS	PAGE NO. 1 TO
2.	PETITION WITH ANNEXURES	PAGE NO. 2 TO
3.	AFFIDAVIT-ON-OPPOSITION WITH	
	ANNEXURES BY	PAGE NO TO
4.	AFFIDAVIT-ON-OPPOSITION WITH	
	ANNEXURES BY	PAGE NO. TO
5.	COUNTER AFFIDAVIT WITH	
	ANNEXURES BY	PAGE NO. TO
6.	REJOINDER PETITION WITH	
	ANNEXURES BY	PAGE NO. TO
7.	AFFIDAVIT ON REJOINDER PETITION	
	WITH ANNEXURES BY	PAGE NO. TO
<u>PART- I (C)</u>		
1.	VAKALATNAMA	PAGE NO. 1 TO
2.	MENTION MEMO	PAGE NO. 2 TO
3.	OTHER MISC. MATTERS	PAGE NO. 3 TO

N.B Pagination to be maintained by the Concerned Section

As directed, Superintendents of all Judicial Sections are hereby directed to arrange the case file as per above format. It is also further directed that in Division Bench matters, both Part-I and Part-II files should contain all the documents and must tally with each other to avoid inconvenience to their Lordships.

Court Masters/Bench Assistants are to ensure that the documents are in place in the above arrangement before laying the records before the Hon'ble Judge(s).

With the filing of additional pleadings, those are also be arranged in the proposed format from time to time and updated regularly.

REGISTRAR (ADMINISTRATION)

MEMO NO. HC.III-39/ 2010/ 849 - 55 / G dated Guwahati, the 3rd March, 2011