

THE GAUHATI HIGH COURT AT GUWAHATI
(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)

NOTIFICATION

No. HC.XXXVII-37/2016/2151/R.Cell

Dated Guwahati 9th March, 2017

Pursuant to the advertisement dated 23.12.2016 for direct recruitment of Stenographer Grade-III and Stenographer Grade-II, the Gauhati High Court has been pleased to notify the following selection processes along with the Schedule of Written Tests for the said posts.

Selection process for Stenographer Grade-III

Sl. No.	Description	Marks/ Duration
1.	Written Test (Objective Type Multiple Choice)	
	A Written Test (Objective Type Multiple Choice) of 2 hour duration on OMR answer scripts will be held consisting of questions on <i>General English (60 marks), General Knowledge (25 marks) and Official Language of Assam (Assamese) (15 marks)</i> . Thereafter, candidates in the ratio of 1:5 (Five candidates against one vacancy) from the rank-wise marksheet of the written test will be called to Stenography Test. The High Court reserves the right to fix cut off mark, if any, for the written test. The written test will only be of qualifying nature and marks obtained therein will not be considered while preparing the final select list. There shall be no negative marking.	100 Marks 2 hours
2.	Stenography Test	
i.	Voice testing before dictation	2 Minutes
ii.	Speed test in Shorthand at a speed of 80 words per minute (7 minutes) [560 words]	100 Marks
iii.	Time to be given to the candidates for testing the computer	3 Minutes
iv.	Time for transcription of the dictated portion	25 Minutes
3.	Viva Voce/Interview	
	Candidates in the ratio of 1:3 (Three candidates against one vacancy) from the rank-wise marksheet of the Stenography Test will be called to the viva voce/ interview. On the basis of the total marks obtained by the candidates in the Stenography Test and the Viva voce, the final select list will be prepared. However, final selection shall be subject to overall suitability to be decided by the Gauhati High Court. Where more than one candidate, obtain same grand total marks, the candidate who obtains more marks in the Stenography Test will get preference. Where the marks obtained by such candidates in the Stenography Test are also same, then the candidate who is senior in age will get preference.	10 Marks

Selection process for Stenographer Grade-II

Sl. No.	Description	Marks/ Duration
1.	Written Test (Objective Type Multiple Choice)	
	<p>A Written Test (Objective Type Multiple Choice) of 2 hour duration on OMR answer scripts will be held consisting of questions on <i>General English (60 marks)</i>, <i>General Knowledge (25 marks)</i> and <i>Official Language of Assam (Assamese) (15 marks)</i>.</p> <p>Thereafter, candidates in the ratio of 1:5 (Five candidates against one vacancy) from the rank-wise marksheet of the written test will be called to Stenography Test. The High Court reserves the right to fix cut off mark, if any, for the written test. The test will only be of qualifying nature and marks obtained therein will not be considered while preparing the final select list. There shall be no negative marking.</p>	<p>100 Marks</p> <p>2 hours</p>
2.	Stenography Test	
i.	Voice testing before dictation	2 Minutes
ii.	Speed test in Shorthand at a speed of 100 words per minute (7 minutes) [700 words]	100 Marks
iii.	Time to be given to the candidates for testing the computer	3 Minutes
iv.	Time for transcription of the dictated portion	25 Minutes
3.	Viva Voce/Interview	
	<p>Candidates in the ratio of 1:3 (Three candidates against one vacancy) from the rank-wise marksheet of the Stenography Test will be called to the viva voce/ interview. On the basis of the total marks obtained by the candidates in the Stenography Test and the Viva voce, the final select list will be prepared. However, final selection shall be subject to overall suitability to be decided by the Gauhati High Court. Where more than one candidate, obtain same grand total marks, the candidate who obtains more marks in the Stenography Test will get preference. Where the marks obtained by such candidates in the Stenography Test are also same, then the candidate who is senior in age will get preference.</p>	<p>10 Marks</p>

The Written Tests (Objective Type Questions with Multiple Choices) **for the posts of Stenographer Grade-III and Stenographer Grade-II will be held as per the schedule below:**

Description	Date	Time
Written Test for Stenographer Grade-III	02.04.2017 (Sunday)	10.00 AM to 12.00 PM
Written Test for Stenographer Grade-II	02.04.2017 (Sunday)	2.00 PM to 4.00 PM

Along with this notification lists of provisionally eligible candidates for Stenographer Grade-III and Stenographer Grade-II have also been published.

All the candidates of the provisional lists have been allowed to appear in the respective written tests purely on provisional basis with the condition that their eligibility is still under scrutiny and the High Court reserves the right to reject the candidature of any candidate on detection of any ineligibility condition at any stage.

If any candidate has any grievance regarding inclusion/non inclusion etc. of his/her name in the published lists of candidates, he/she may bring the same to the notice of the Joint Registrar (Recruitment), Gauhati High Court during office hours within a period of seven days from the date of publication of the lists of candidates.

All the candidates appearing in the respective written tests have to download their admit cards and take print out of the same from the official website of the High Court (www.ghconline.gov.in) w.e.f. 3.00 pm of 29.03.2017 till the date of written tests. No admit cards will be issued separately in any other mode.

The candidates have to bring their admit cards along with black/blue ink ball pen for appearing in the written tests. Venue(s) of the written tests will be indicated in the admit cards along with other details.

By order,



(M.K. Kalita)

Registrar (Admin)-cum-
In Charge, Centralized Recruitment,
Gauhati High Court, Guwahati.

Copy to:

1. Registrar General, Gauhati High Court, Guwahati.
2. Registrar (Vigilance/Judicial/Establishment), Gauhati High Court, Guwahati.
3. Registrar-cum-Principal Secretary to Hon'ble the Chief Justice, Gauhati High Court, Guwahati for favour of his lordship's kind information.
4. The Joint Registrar (_____), Gauhati High Court, Guwahati.
5. Deputy Registrar (_____), Gauhati High Court, Guwahati.
6. Assistant Registrar (_____), Gauhati High Court, Guwahati.
7. Administrative Officer (Judicial), _____, Gauhati High Court, Guwahati.
- ✓ 8. The System Analyst, Gauhati High Court, Guwahati for immediate uploading of the Notification in the official website of the High Court along with two lists of candidates, under the caption "Notification dated 09-03-2017 regarding Written Tests (Objective Type Questions with Multiple Choices) in connection with direct recruitment of Stenographer Grade-III and Stenographer Grade-II for district courts of Assam. (Notification :: Provisional List for Steno Grade-III :: Provisional List for Steno Grade-II) with a scroll in the home page.
9. PS to Hon'ble Mr. Justice _____ Gauhati High Court, Guwahati for favour of his lordship's kind information.
10. PS to Hon'ble Mrs. Justice _____ Gauhati High Court, Guwahati for favour of her ladyship's kind information.
11. CA to Registrar (Admin), Gauhati High Court, Guwahati.
12. The High Court Notice Board.
13. The Order File.



(M.K. Kalita)

Registrar (Admin)-cum-
In Charge, Centralized Recruitment,
Gauhati High Court, Guwahati.