

# THE GAUHATI HIGH COURT AT GUWAHATI

[THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH]

## ADVERTISEMENT

No. HC.XXXVII-63/2012/ 9513 /R. Cell

Dated Guwahati 18<sup>th</sup> December 2013

1. *Online Applications* are invited till 5.00 PM of ~~28-12-13~~ from the citizens of India as defined under Article 5 and 6 of the Constitution of India for filling up 5 (Five) vacancies of **Junior Administrative Assistants (JAA)** in the Principal Seat of Gauhati High Court, Guwahati in the scale of pay of Rs. 5200-20200, Grade Pay - 3000 (PB - 2)/- P.M. plus other allowances as admissible under the Rules. The number of vacancies shown above is purely tentative and may vary at the time of final selection.

**Note: Those candidates who applied earlier in response to advertisement dated 5-11-2012 for filling up of 12 vacancies of Junior Administrative Assistants (JAA) need not apply again.**

2. **Eligibility Criteria:** The candidate should be a Graduate from a recognized University having knowledge of working on computers.
3. **Age Limit:** Not less than 18 years and not more than 38 years of age as on the last date of advertisement. The upper age limit will be relaxable by 5 years in case of candidates belonging to SC and ST category.
4. **Examination fees:** Rs. 100/- (Rupees one hundred) only for General candidates, including OBC candidates and Rs.50/- (Rupees fifty) only in case of candidates belonging to SC/ST categories. The amount is to be deposited through Fee Payment Challan, which is available along with this advertisement as well as the online application portal available in the official website of Gauhati High Court (www.ghconline.gov.in).
5. **Selection Procedure:** The selection process shall consist of:
- a) Written examination of **150 marks** consisting of objective type questions with multiple choices having **0.25 negative marking** for each wrong answer. The test will be conducted for English language, General Knowledge and General Aptitude. Duration of the examination will be **2 hours**.
  - b) Interview of 50 marks.

Candidates appearing in the written examination should secure 60% or above marks to qualify for the interview. However, the qualifying marks for the interview may be relaxed depending upon the number of candidates available.

6. **Miscellaneous:**

- a) Reservation of vacancies for different categories of candidates shall be as per The Gauhati High Court Services (Appointment, Condition of Service and Conduct) Rules, 1967.
- b) Applications should be submitted ONLINE in the prescribed format only by logging into the official website of the Hon'ble Gauhati High Court, i.e

[www.ghconline.gov.in](http://www.ghconline.gov.in)

*S. S. S.*  
18/12/13

- c) Candidates must go through 'HOW TO APPLY ONLINE' available on the -the Gauhati High Court website in order to understand the complete procedure for filling up and submitting forms successfully.
- d) Incomplete/ incorrect applications or applications submitted through modes other than the prescribed ONLINE format will not be entertained and will be summarily rejected.
- e) The candidates **NEED NOT SUBMIT** any testimonial/ certificate or print out of the form at this stage. Application along with the required documents would be scrutinized at the time of interview/ viva voce.
- f) Applications received after the last date will not be entertained under any circumstances.
- g) Candidates already in Government service will have to produce a No Objection Certificate from competent authority, if and when selected for the Interview.
- h) Candidates will have to appear in written test and interview at the time and place to be notified later on. **Kindly check the Gauhati High Court website regularly for latest updates.** No T.A., D.A. will be paid for appearing in the written test/ interview.


Sd/-  
Registrar (Admin.) -cum-  
In Charge, Recruitment Cell

Memo No. HC.XXXVII-63/2012/ **9513 A** /R. Cell,

Dated **18-12-2013**

Copy to:

1. Registrar General, Gauhati High Court, Guwahati.
2. Registrar (Vigilance/ Judicial), Gauhati High Court.
3. Registrar cum Principal Secretary to Hon'ble the Chief Justice, Gauhati High Court, for favour of information of his lordship.
4. Joint Registrar (\_\_\_\_\_), Gauhati High Court, Guwahati.
5. Deputy Registrar (\_\_\_\_\_), Gauhati High Court, Guwahati.
6. Assistant Registrar (\_\_\_\_\_), Gauhati High Court, Guwahati.
7. System Analyst for uploading the Notification in the official website of the High Court immediately under the caption "Advertisement for Junior Administrative Assistants(JAA) : Click here to apply online" with a scroll in the home page.
8. PS to Hon'ble Mr. Justice \_\_\_\_\_ Gauhati High Court, Guwahati for favour of his lordship's kind information.
9. PS to Hon'ble Mrs. Justice \_\_\_\_\_ Gauhati High Court, Guwahati for favour of her ladyship's kind information.
10. C.A. to Registrar (Admin.), Gauhati High Court, Guwahati.
11. The High Court Notice Board.
12. The Order File.

  
 (R. Duarah)  
 Registrar (Admin.)-cum-In Charge,  
 Recruitment Cell  
 Gauhati High Court

<b>Gauhati High Court</b>	
<b>Fee Payment Challan</b>	
<b>SBI Power Jyoti Account</b>	
Note: Bank Transaction Charges to be borne by the candidate	
<b>BANK'S COPY</b>	
SBI Account No. <b>32512284007</b>	
Post applied for:	<b>JAA</b>
Application Fee:	
Candidate's Name:	
Father's/Husband's Name:	
Date of Birth:	
Category(Gen/OBC/MOBC/SC/ST(P)/ST(H)/PWD):	
Signature of the Depositor:	
<b>For Bank's use only</b>	
Bank & Branch Name :	
Branch Code No# :	
Transaction ID /Journal No :	
Deposit Date :	
Authorized Signatory	
Stamp	
# Fee receiving branch is advised to write the above invariably.	

<b>Gauhati High Court</b>	
<b>Fee Payment Challan</b>	
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Category(Gen/OBC/MOBC/SC/ST(P)/ST(H)/PWD):	
Signature of the Depositor:	
<b>For Bank's use only</b>	
Bank & Branch Name :	
Branch Code No# :	
Transaction ID /Journal No :	
Deposit Date :	
Authorized Signatory	
Stamp	
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