

# **THE GAUHATI HIGH COURT AT GUWAHATI**

(THE HIGH COURT OF ASSAM, NAGALAND, MEGHALAYA, MANIPUR,  
TRIPURA, MIZORAM AND ARUNACHAL PRADESH)

## **A D V E R T I S E M E N T**

*Dated Guwahati, the 29<sup>th</sup> of September, 2011.*

Applications are invited from the citizens of India as defined under Article 5 and 6 of the Constitution of India for filling up of the following vacant posts in the Principal Seat of the Gauhati High Court, Guwahati.

| Sl.No. | Name of Post         | No. of vacant post   | Minimum required qualification   | Scale of pay   | Examination fee  |
|--------|----------------------|--|--|--|--|
| 1      | Stenographer Grade-I | 9[8(eight) clear vacancies and 1 (one)on deputation vacancy] | Bachelor's Degree from a recognized University preferably with a diploma in Stenography in English with minimum speed of 120 wpm in shorthand and 50 wpm in a computer. Preference would be given to a law graduate. | (PB-4)<br>Rs.12000-40000/- + Grade Pay Rs. 5900/- plus other allowances as admissible under the Rules. | Treasury Challan of Rs.100/- (Rupees one hundred) only [Rs.50/- (Rupees fifty) in case of candidates belonging to SC/ST] to be deposited under the Head of Accounts "0070-other administrative services-60 other services-800-other receipts (Examination fee)". |

The candidates should not be less than 18 years of age and not more than 38 years of age on the last date of submission of the applications. Upper age limit will be relaxed by 5 years in case of candidates belonging to Scheduled Caste and Scheduled Tribe categories.

Applications submitted other than in the prescribed format, without signature and received after due date, shall not be entertained under any circumstances and will be summarily rejected.

The candidates should enclose **only** the following with the filled in application forms:-

1. Duly signed 2(two) copies of passport size photographs (one firmly pasted and other stapled).
2. Treasury Challan in original.
3. Copy of Caste certificate in case of ST and SC candidates claiming concession on application Fees.
4. Self attested copies of shorthand/stenography and computer/type writing certificate.

**5. No Objection Certificate in case of Govt./Semi Govt. Employees.**

**The candidates must not submit any extra/additional testimonials/certificates other than mentioned above.**

The candidates should superscribe "APPLICATION FOR THE POST OF STENOGRAPHER GRADE I" at the top of the envelope contain the application form and should reach the office of the Registrar General **on or before 01.11.2011.**

Reservation for candidates including those physically handicapped would be as per the Gauhati High Court Rules.

As per Govt. letter issued vide No. BW 3/2003/pt-II/1 dtd. 25.01.2005, the Government servants joining the service of the State Government on or after 1st February 2005 shall be governed by "The New Defined Contribution Pension Scheme" issued by the Government of Assam, Finance (Budget) Department vide office memorandum No. BW.7/2008/Pt/40 dtd. Dispur the 6<sup>th</sup> October, 2009.

Candidates will have to appear in written test, stenography test and viva-voce test at the time and place to be notified later on at their own expenses.

By Order,

Sd/- R.Kalita

**JOINT REGISTRAR (ADMN.II)**

**Memo No. HC.V-72/2010/ 6331-6334 / Estt. dated 29.09.2011.**

**Copy to :-**

1. The System Analyst, Gauhati High Court, Guwahati with a request to upload the advertisement in the High Court Website.
2. CA to the Registrar General, Gauhati High Court, Guwahati.
3. The High Court Notice Board
4. The Order File

*R.Kalita*  
29 9 11  
**JOINT REGISTRAR (ADMN.II)**

*29/9/11*

**APPLICATION FOR THE POST OF STENOGRAPHER GRADE-I IN THE PRINCIPAL SEAT OF THE  
GAUHATI HIGH COURT, GUWAHATI.**

Paste here your  
duly signed  
Passport size  
photograph.

1. Name ( in Block letters) :-
2. Father's Name :-
3. Husband's Name ( in case of married female candidates) :-
4. Sex :-
5. Address for correspondence :-

6. Educational Qualifications: -

| Name of Exam passed<br>(HSLC/ matriculation<br>onwards) | Year | Division/<br>Class<br>obtained | P. C. (%) of<br>marks<br>obtained | Board / University |
|---|------|--------------------------------|-----------------------------------|--------------------|
|   |      |                                |                                   |                    |
|   |      |                                |                                   |                    |
|   |      |                                |                                   |                    |
|   |      |                                |                                   |                    |
|   |      |                                |                                   |                    |

7. Date of Birth ( According to matriculation certificate) :-
8. Age as on 01.11.2011( Year, Months and Days) :- 

|   |   |   |
|---|---|---|
|   |   |   |
| Y | M | D |
9. Stenography Certificate/Diploma(Yes/No) :-
10. Computer Certificate/Diploma (Yes/No) :-
11. Category (GEN/SC/ST(P)/ST(H)/OBC/MOBC/PH) :-
12. Treasury Challan No., Amount and Date :-

I hereby declare that all the statements made by me in this application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statements is found false or incorrect during any stage of recruitment or thereafter, shall disqualify me for the post applied for and I shall also be liable for any other action under the extant of the Rules.

Place:-

**SIGNATURE OF THE APPLICANT**

Date:-