

THE GAUHATI HIGH COURT
(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)

NOTICE INVITING TENDER

Dated, Guwahati the 03th May, 2024.

Sealed Quotations affixing Court Fee Stamp of ₹ 8.25 only (Non-refundable) are invited from intending registered firms for providing various **Garden Articles** like flowers, plants, seeds etc. in New and Old Blocks, Chief Justice's Residence, Judges' Bungalows and Judges' Guest House of the Gauhati High Court (Principal Seat) at Guwahati. For details, please visit the website www.ghconline.gov.in or the Notice Board of the Gauhati High Court.

The Tender should reach the undersigned on or before **20th May, 2024**.

By Order,

Sd/- Sri S.K.Ramchiary

Deputy Registrar (Finance)

Memo No. HC.VIII-20/2018/989-993/AC

Dated. 03/05/2024.

1. The Director of Information & Public Relations (Janasanyog), Dispur, Guwahati-06. *He/she is requested to publish the Notice Inviting Tender in one of the issues of English and one of the issues of Assamese Vernacular local Newspaper and intimate the Registry regarding publication of the same.*
2. The Project Manager, Gauhati High Court, Guwahati. *He is requested to upload the Notice Inviting Tender in the Gauhati High Court website immediately with a scroll in the home-page.*
3. The Assistant Librarian, Gauhati High Court, Guwahati. He is requested to preserve the paper cutting of tender notice and send a copy of the same to the Accounts Section of the Registry.
4. The Court Officer Nos. 1 & 2, Gauhati High Court, Guwahati.
5. Notice Board, Gauhati High Court, Guwahati.

[Signature]
31/5/2024
Deputy Registrar (Finance)

Raj

THE GAUHATI HIGH COURT
(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)

NOTICE INVITING TENDER

Dated, Guwahati the 03th May, 2024.

Sealed Quotations affixing Court Fee Stamp of ₹ 8.25 only (Non-refundable) are invited from intending registered firms for providing various **Garden Articles** like flowers, plants, seeds etc. in New and Old Blocks, Chief Justice's Residence, Judges' Bungalows and Judges' Guest House of the Gauhati High Court (Principal Seat) at Guwahati.

GENERAL TERMS & CONDITIONS:

REQUIREMENTS

1. The Gauhati High Court (Principal Seat) at Guwahati requires various **Garden Articles** like flowers, plants, seeds etc. in New and Old Blocks, Chief Justice's Residence, Judges' Bungalows and Judges' Guest House of the Gauhati High Court (Principal Seat) at Guwahati from time to time for a period of 3 (three) years. The items may be seen at '**ANNEXURE-A**'.

EARNEST MONEY DEPOSIT (EMD)

2. Successful bidder shall submit an EMD of ₹ 10,000/- (Rupees Ten Thousand only) in the form of Bank Guarantee/ Demand Draft/ Bankers Cheque payable at Guwahati in favour of the Registrar General, Gauhati High Court, Guwahati from any Nationalized / Scheduled bank.
3. The Earnest Money shall be retained for contracted period of 3 three years or more, provided service term is extended.
4. EMD amount will be forfeited in the following cases:-
 - i. If, after acceptance of the contract, the tenderers fail to carry out the service in accordance with the terms and conditions of the contract.
 - ii. If the tenderer withdraws the tender during the validity period.
 - iii. On any unexcused delay, if services is not provided as per terms & conditions, the same will not only warrant forfeiture of EMD

amount but also lead to closure/ termination of the contract for default.

OTHER REQUIRED DOCUMENTS

5. The quotation shall be submitted in a sealed envelope superscribed as "Tender for providing various Garden Articles " containing the following documents:
 - i. Copy of PAN card.
 - ii. Copy of Municipal Corporation Trade License.
 - iii. Copy of GST Registration Certificate.
6. Rates should be quoted both in words and figure of each Garden Article in Rs. per quantity/weight as mentioned in '**ANNEXURE-A**'.

OTHER TERMS

7. Rates once accepted will be final and binding and there shall be no hike in price during the contracted period.
8. Canvassing, in any form entails, tenderers' disqualification.
9. The Registrar General, Gauhati High Court, Guwahati reserves every right to accept or reject any or all quotations without assigning any reason whatsoever and shall not be bound to accept the lowest bid price only.
10. The Gauhati High Court, Guwahati reserves every right of accepting the tender as a whole or any part thereof and bidders shall be bound to perform the service at the quoted rates.
11. In case of violation of any of the terms and conditions contained in the NIT, the Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the contract and also to forfeit the EMD/ Security Deposit.
12. Clarifications, if any in respect of the NIT may be sought well ahead of the last date of submission of bids. Queries/ Clarifications will not be entertained over phone/ email/ FAX etc. No clarification will be entertained after receiving the tender. It may be noted that Gauhati High Court, Guwahati will not be responsible for the delay caused in whatsoever way. Submission of tender itself implies that tenderer has understood the NIT in all respect.

GUIDELINES FOR SUBMISSION OF BIDS/ TENDERS

13. Quotation should be sealed and super-scribed with "Tender for providing various Garden Articles" and addressed to:

**Deputy Registrar (Finance),
Gauhati High Court, Guwahati,
M.G. Road, Guwahati-1.**

14. Bids using erasures or alterations thereof will not be considered, unless same is countersigned by the authorized signatory.

IMPORTANT DATE

15. The last date of submission of Sealed Quotations is **20/05/2024** during office hours i.e. 10 a.m. to 5 p.m.

By Order,

Sd/- Sri S.K.Ramchiary

Deputy Registrar (Finance)

Memo No. HC.VIII-20/2018/994-996/AC

Dated 03/05/2024

Copy to:

- ✓ 1. The Project Manager, Gauhati High Court, Guwahati. *He is requested to upload this NIT in the website of Gauhati High Court, Guwahati immediately with a scroll in the home-page.*
2. The Gauhati High Court Notice Board.
3. Order File.


Deputy Registrar (Finance)

Ref

Annexure A

LIST OF GARDEN ARTICLES / SEEDS/FLOWERS REQUIRED FOR GAUHATI HIGH COURT FOR THE YEAR 2024 - 25		
Sl. No.	Name of Articles	Qty. / Weight for price quotation
1	Aster	1 Doz.
2	Mari Gold (HB)	1 Doz.
3	Petunia	1 Doz.
4	Phlox	1 Doz.
5	Verbena	1 Doz.
6	Jambo	1 Doz.
7	Antorium	1 Doz.
8	Calendula	1 Doz.
9	Alyssum	1 Doz.
10	Begonia	1 Doz.
11	Celosia	1 Doz.
12	Carnation	1 Doz.
13	Cineraria	1 Doz.
14	Dianthus	1 Doz.
15	Cliaanthus	1 Doz.
16	Cosmos	1 Doz.
17	Dahlia	1 Doz.
18	Gazania	1 Doz.
19	Gerenium	1 Doz.
20	Pansy	1 Doz.
21	Puppy	1 Doz.
22	Portulaca	1 Doz.
23	Vinca	1 Doz.
24	Salvia	1 Doz.
25	Zinnia	1 Doz.
26	Furadan	1 Kg.
27	DAP	1 Kg.
28	Urea	1 Kg.
29	SSP	1 Kg.
30	MOP	1 Kg.
31	Bone meal	1 Kg.
32	Neemsil	1 Kg.
33	Oil Cake (Mustard)	1 Kg.

34	Neem Cake	1 Kg.
35	NPK	1 Kg.
36	Rose Beauty	1 Pkt.
37	Round up	1 Ltr.
38	Roger	100 ml
39	Tricel	100 ml
40	Garden Water Pipe	1 Roll
41	Coriander Seed	1 Kg.
42	Spinach Seed	1 Kg.
43	Carrot Seed	1 Kg.
44	Radish Seed	1 Kg.
45	Beans Seed	1 Kg
46	Long Beans Seed	1 Kg
47	Methi Seed	1 Kg
48	Cabbage Seed	1 Doz.
49	Cauliflower Seed	1 Doz.
50	Brinjal Seed	1 Doz.
51	Chilli Seed	1 Doz.
52	Lotus Seed	1 Doz.
53	Areca Palm	1 No.
54	Baganvilla	1 No.
55	Ficus	1 No.
56	Raphis Palm	1 No.
57	Syzygium	1 No.
58	Furcaria	1 No.
59	Ixora	1 No.
60	Corton	1 No.
61	Aglaonema White	1 No.
62	Aglaonema Red	1 No.
63	Peace Lily (Big)	1 No.
64	Philodendron	1 No.
65	Other Misc.Garden Items, as and when required	Quantity as specified

Raf
02/11/24