

THE GAUHATI HIGH COURT
(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM & ARUNACHAL
PRADESH)

NOTICE INVITING TENDER

HC.VIII-19/2021/246/AC

Dated 05/04/2021

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered firms for supply of Umbrellas folding type Black (Mohendra Dutta) for male and Pink (Mohendra Dutta) for female Grade-IV employees of the Gauhati High Court, Principal Seat at Guwahati.

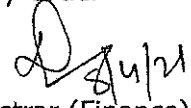

GENERAL TERMS & CONDITIONS

1. A processing fee of Rs. 1000.00 (non-refundable) in the form of Bank Draft pledged to the Registrar General, Gauhati High Court, from any Nationalized / Scheduled Bank, shall be enclosed along with the quotation.
2. The sealed envelope containing quotation shall be marked as "*Tender for Supply of Umbrella for Grade- IV employees*" and the following documents must be annexed with the quotation.
 - a) A Copy of PAN card.
 - b) A Copy of up to date Trade Licence valid in respect of Govt. Supply.
 - c) A Copy of GST Registration certificate
 - d) IT Return of Last 3 (three) years.
3. Each page of the documents should be signed with full signature by the bidder with seal. In the absence of any of the above documents /information, the offer may be summarily rejected without making any further reference in this regard.
4. The bidder must provide the sample of the materials/ items, which he intends to supply. The sample after sale process is over will be returned. In the event, the supplied items do not match the sample provided; the material will be summarily rejected without any payment.
5. Delivery of the material to be made within 15 days by the supplier after releasing of the purchase order from the Gauhati High Court.
6. In case the successful bidder fails to submit the required material as per terms and conditions of the tender document or delays in supply, the Registrar General, Gauhati High Court, Guwahati reserves the right to allot the contract to the next lowest/quotation formalities, in addition to the imposition of the penalties.
7. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the Registrar General towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:

- A. Invoice in triplicate,
B. Delivery Challan duly signed by the consignee.
8. The Registrar General, Gauhati High Court, Guwahati reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
9. The Registrar General, Gauhati High Court, Guwahati is not bound to accept the lowest tender.
10. The Registrar General, Gauhati High Court, Guwahati reserves the right, to award the work to one or more bidders.
11. The Registrar General Gauhati High Court, Guwahati reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.
12. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the supply order by giving intimation to the supplier/contractor and forfeit the Security deposit.
- 13. The decision of the Registrar General in all respect shall be final and binding on all.**

The sealed quotations with the brand name of Mills together with a sample of Umbrella should reached the undersigned on or before **30th April, 2021** during office hour & no quotation/ tender will be reserved thereafter.

By Order


Joint Registrar (Finance)
Gauhati High Court
Guwahati 

Memo No. HC.VIII-19/2021/...../AC Dated, 05/04/2021

Copy to:-

- 1) The System Analyst/Programmer, Gauhati High Court, Guwahati, with a request to upload the notice in the High Court Website.
- 2) Gauhati High Court Notice Board.
- 3) Order File.


Joint Registrar (Finance)
Gauhati High Court
Guwahati