

# **THE GAUHATI HIGH COURT**

(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL  
PRADESH)

## **NOTICE INVITING TENDER**

Dated, Guwahati, the 6<sup>th</sup> February, 2017

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered firms for **Supply of 5 (five) numbers of SATA Hard Disc (500 GB) and 10 (ten) numbers of LED Monitor 18.5"** to the Principal Seat of Gauhati High Court.

The tender should reach *Deputy Registrar (Finance)*, Gauhati High Court, Guwahati on or before 18<sup>th</sup> of February 2017. For details visit Gauhati High Court website [www.ghconline.nic.in](http://www.ghconline.nic.in).

By order,  
Sd/- K.C Bhattacharyya  
Deputy Registrar(Finance),  
Gauhati High Court  
Guwahati.

Memo No. HC VIII-58/2015/ 726 /AC

Dtd. 06/02/2017

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**GENERAL TERMS & CONDITIONS**

1. A processing fee of Rs. 1000.00 (non-refundable) in the form of Bank Draft pledged to the Registrar General, Gauhati High Court, from any Nationalized / Scheduled Bank, shall be enclosed along with the quotation.

2. The sealed envelope containing quotation shall be marked as **Quotation for supply of 5 (five) numbers of SATA Hard Disc (500 GB) and 10 (ten) numbers of LED Monitor 18.5"** and the following documents must be annexed with the quotation.

- a) Copy of PAN Card.
- b) Up to date copy of VAT Registration certificate.
- c) Copy of Guwahati Municipal Corporation Trade licence.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / informations, the offer may be summarily rejected without making any further reference in this regard.

3. The rates approved by the Registry of the Gauhati High Court, Guwahati, shall be valid for the period of one year from the date of approval letter of this Registry. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.

4. Payments shall be made after satisfactory execution of the order on bill basis. The decision of the Registrar General towards satisfaction of quality of material shall be final.

- A. Invoice in triplicate,
- B. Delivery Challan duly signed by the consignee.

5. Registrar General, Gauhati High Court, Guwahati reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
6. Registrar General, Gauhati High Court, Guwahati is not bound to accept the lowest tender.
7. Registrar General, Gauhati High Court, Guwahati reserves the right, to award the work to one or more bidders.
8. Registrar General Gauhati High Court, Guwahati reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.
9. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the supply order by giving intimation to the supplier/contractor.
10. The decision of the Registrar General in all respect shall be final and binding on all.

By Order

*Handwritten signature*  
8/12/17

Deputy Registrar (Finance)  
Gauhati High Court  
Guwahati

*Handwritten signature*  
08/12/17