

**THE GAUHATI HIGH COURT**  
*(The High Court of Assam, Nagaland, Mizoram & Arunachal Pradesh)*

**NOTICE FOR EMPANELMENT OF BOOK SUPPLIER FOR DISTRICT COURTS UNDER JURISDICTION OF GAUHATI HIGH COURT.**

**HC.X-67/2024/ 1563 /Lib. Dated Guwahati, the 10<sup>th</sup> January, 2024**

Sealed quotation affixing Court fee stamps of Rs.8.25/- only (Non refundable) are hereby invited from the registered book suppliers, giving details of maximum Library discount for supply of different categories of Library materials like Books (both Indian & Foreign), Indian Reprint of Foreign Books, Central Bare Acts, State Bare Acts & Rules, Manual of Central Acts and Manuals of State Acts, to the Subordinate Courts under the jurisdiction of the Gauhati High Court (i.e. District Courts of Assam, Nagaland, Mizoram and Arunachal Pradesh) on the following terms and conditions.

**GENERAL TERMS & CONDITIONS**

1. The rates should be shown separately for the different categories of Library materials as per the format annexed herewith (Annexure-II). Different rates may be shown for different Districts.
2. A panel of book suppliers shall be approved by the Library Committee of the Gauhati High Court for each District. The Quotation may be submitted for one or more District.
3. The Panel shall be initially valid for a period of one year (w.e.f. 01.04.2024 to 31.03.2024) which may be extended for further period at the discretion of the Gauhati High Court.
4. It will be mandatory for the empanelled supplier to supply the ordered books within the stipulated time period. If he fails to do so, or expresses his inability to supply the same, the ordered book can be purchased from the market and the dealer will have to bear the difference of cost on account of purchase from the open market, which would be deducted from his pending bills, or realized from such empanelled supplier. If the empanelled supplier repeatedly fails to supply the ordered books, his name may be struck off from the panel.
5. In the categories where more than one supplier has been empanelled due to same discount offered by them, orders of almost equal quantity shall be placed amongst them with the approval of the Library Committee.
6. Books etc. are to be supplied to the respective Presiding Officers of the courts at the cost of the supplier.
7. The quotation in a sealed cover super scribed in block letter with the words **"QUOTATION FOR EMPANELMENT OF BOOK SUPPLIER FOR DISTRICT COURT"** is to be submitted to the undersigned on or before the 2<sup>nd</sup> February, 2024 and the quotations will be opened on 3<sup>rd</sup> February, 2024 at 11.00 A.M.

8. The sealed quotation must be accompanied by a non refundable Demand Draft of Rs.1,000/- (Rupees One Thousand) only drawn in favour of Registrar General, Gauhati High Court. Quotations not accompanied by the Demand Draft will be summarily rejected.
9. The Registrar General, Gauhati High Court, Guwahati reserves the right not to accept or reject any or all quotation in part or full and shall not be bound to accept the lowest price.
10. In case of violation of terms and condition of the quotation document or unsatisfactory supply of materials or of poor quality and below standard, Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the contract by giving intimation to supplier.
11. The decision of the Registrar General, Gauhati High Court, Guwahati in all respect shall be final and binding.

Sd/-

**Mr. Subhrangsu Dhar, AJS**  
Registrar (Judicial)  
Gauhati High Court, Guwahati-1

**Memo No. HC.X-67/2024/ 1563(A) / Lib. dtd. 10.01.2024**

Copy to :-

1. The Registrar General, Gauhati High Court, Guwahati.
2. The Registrar (Vigilance / Judicial/ Admn. / Estt.), Gauhati High Court, Guwahati.
3. The Registrar-cum-Principal Secretary to Hon'ble the Chief Justice, Gauhati High Court, Guwahati.
4. The Registrar, Gauhati High Court, Kohima Bench / Aizawl Bench / Itanagar Bench.  
He/She is requested to put a copy of this Notice in the Official Notice Board and also in the District Judges Notice Board.
5. **The District & Session Judge**, Bajali/ Baksa/ Barpeta/ Biswanath/ Bongaigaon/ Cachar/ Chirang/ Charaideo / Darrang / Dhemaji/ Dhubri/ Dibrugarh/ Dima Hasao/ Goalpara/ Golaghat/ Hailakandi/ / Hojai/ Jorhat/ Kamrup / Kamrup (Metro)/ Karbi Anglong/ Karimganj/ Kokrajhar/ Lakhimpur/ Majuli/ Morigaon/ Nalbari/ Nagaon/ Sivasagar/ Sonitpur / South Salmara-Mancachar/ Tinsukia/ Udalguri/ West Karbi Anglong. He/She is request to put a copy of this Notice in the official Notice Board.
5. The Project Manager, Gauhati High Court. He is requested to upload the tender notice on the website of the Gauhati High Court.
7. M/s. ....

**Registrar (Judicial)**

10/01/24

**Annexure - II**

**Quotation for Subordinate Courts under the jurisdiction of the Gauhati High Court (i.e. District Courts of Assam, Nagaland, Mizoram and Arunachal Pradesh)**

**Quotation for :** *Please mention the name of the State(s)*

<b>Type of Books</b>	<b>Publications</b>	<b>Discount offered on MRP (in %)</b>
<b>Local Books (HB)</b>	.....	
<b>Local Books (PB)</b>	.....	
<b>Indian Books (HB)</b>	Publications of EBC, LexisNexis, Taxmann, Bharat, Oxford, Cambridge, Sage	
	Other Publications except above publications	
	Self publications (if any)	
<b>Indian Books (PB)</b>	Publications of EBC, LexisNexis, Taxmann, Bharat, Oxford, Cambridge, Sage	
	Other Publications except above publications	
	Self publications (if any)	
<b>Foreign Books (HB)</b>	.....	
<b>Foreign Books (PB)</b>	.....	
<b>Foreign Books (India Reprint) (HB)</b>	.....	
<b>Foreign Books (India Reprint) (PB)</b>	.....	
<b>Central Bare Acts</b>	Publications of (Universal) LexisNexis & EBC	
	Other Publications except above the publications (Please specify)	
<b>State Bare Acts</b>	.....	
<b>Manual of Central Acts</b>	.....	
<b>Manual of State Acts</b>	.....	
<b>Swamy Publications</b>	.....	
<b>Government Publications</b>	.....	
<b>Legal Discionary</b>	.....	
<b>General Dictionary</b>	.....	
<b>General (non-legal) books</b>	.....	
<b>Foreign Journals (Back Volumes)</b>	.....	
<b>Indian &amp; State Journals (Back volumes)</b>	.....	
<b>Other (Please specify)</b>		

**HB = Hard Bound**

**PB = Paperback/ student edition**

Authorised Signature  
of the Firm/ Publisher