

THE GAUHATI HIGH COURT

(The High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)

NOTICE INVITING QUOTATION

Dated Guwahati, the 14th March, 2014

Sealed Quotations affixing Court fee stamp of Rs. 8.25 (Non-refundable) along with Rs. 1000/- (Non-refundable) as Processing fee by way of Bank Draft in favour of the Registrar General, Gauhati High Court, Guwahati, are invited from Authorised Dealers/Service Centres for Annual Maintenance Contract (AMC) of 15 (fifteen) Nos. of Apple MacBook Pro Laptop with the following terms and conditions:

1. The vendors, who are authorized service partner of Apple MacBook Pro Laptops, Printers, shall be given priority.
2. Tenders received after the due date, incomplete in any respect or are not accompanied by prescribed documents, are liable to be rejected.
3. The Gauhati High Court reserves the right to accept or reject any quotation. The Gauhati High Court may alter any or all of the terms and conditions without assigning any reason thereof.
4. The prices quoted shall be inclusive of all Central/State Government Taxes/Service Tax etc.
5. The Annual Maintenance Contract shall cover comprehensive maintenance of the Apple MacBook Pro Laptops and other accessories (equipments).
6. All parts in the Apple MacBook Pro Laptops including Batteries & Power adaptor shall be covered under the Annual Maintenance Contract. If any component is not included in the AMC, the same shall be expressly stated in the quotation.
7. The Gauhati High Court reserves right to negotiate the prices in the event of change in the market prices of the specified product & hardware items.
8. Decision of the Gauhati High Court in respect of evaluation of bids and/or award of contract will be final.
9. In case of any upgrade of the systems during the proposed maintenance period the maintenance shall also cover the upgraded system for the said contract period.
10. The Vendor shall not have any objection regarding the third party hardware installation by Gauhati High Court, during the contract period.
11. All the complaints shall be attended to within 1 day from the day of complaint.

SCOPE OF WORK:

As part of the Annual Maintenance Contract, the Vendor shall arrange sufficient number of Engineers to attend to the complaints at the residences of Hon'ble Judges at different locations in the city of Guwahati. The Engineers so deputed should be well qualified and should have sufficient experience and well acquainted with the installation and operation of Apple MacBook Pro Laptops. Spare parts are to be made available with the Engineer for immediate replacement. The Vendor(s) will not be paid anything extra for attending the complaints at the residences of Hon'ble Judges and Offices of the High Court. He may also be required to attend complaints during odd hours and on Court holidays.

As part of the maintenance contract, the Apple MacBook Pro Laptops, a list of complaints received and call attended shall be sent to the High Court on the first day of every month.

Quotations complete in all respect should reach the undersigned on or before 24th March, 2014, during office hours.

By Order,

f 14/3/14
Deputy Registrar (Finance)

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14/3/14