

THE GAUHATI HIGH COURT

(The High Court of Assam, Arunachal Pradesh, Mizoram, and Nagaland)

NOTICE INVITING QUOTATION

Dated Guwahati, the 14th June, 2013

Sealed quotations affixing Court fee stamps of Rs. 8.25/- only (Non refundable) are hereby invited from reputed dealers/suppliers having established shop within the greater Guwahati area for supply of the below mentioned articles to Gauhati High Court, Judges Guest House, Kharghuli.


SL. NO	ITEM	QUANTITY	REMARKS
1.	Small Table (1ft.)	12 Nos.	Wooden
2.	Mattress (double)	09 Nos.	Kurl - On
3.	Pillow	16 Nos.	Kurl - On
4.	Bed Cover (double)	16 Nos.	Branded
5.	Bed Sheet (double)	16 Nos.	Bombay - Dyeing
6.	Side Carpet (1ft. by 6ft.)	16 Nos.	Branded
7.	Pillow Cover	32 Nos.	Bombay Dyeing
8.	VIP Blanket (double)	08 Nos.	Branded
9.	Dohor (double) Printed	08 Nos.	Branded
10.	Bucket	16 Nos.	Cello (20-21 Ltrs.)
11.	Mug	16 Nos.	Cello (Standard Size)
12.	Dustbin with Cover	12 Nos.	Cello (Medium Size)
13.	Door Mat (2ft. by 1.5ft.)	12 Nos.	Water Absorbent
14.	Door Tuff	12 Nos.	3ft. by 1.5ft
15.	Drinking Glass	12 Nos.	Borosil
16.	Dinner Plate	12 Nos.	Bone China
17.	Bowl (big size)	06 Nos.	Bone China
18.	Wall Clock	09 Nos.	Ajanta.

The quotations should reach the Registrar General, Gauhati High Court, Guwahati within 15 days from publication of this notice. Further, the tenderer shall clearly mention the rate of the articles, brand etc including VAT, if any, separately, failing which the quotation will be rejected outright.

GENERAL TERMS & CONDITIONS:

- 1) Processing fee of Rs.1000/- (Rupees One thousand) only (Non-refundable) in the form of Bankers cheque/Bank draft for each quotation separately in favour of Registrar General, Gauhati High Court, Guwahati from any nationalized/scheduled bank shall be enclosed along with the quotation payable at Guwahati.
- 2) Successful bidder has to deposit Rs.10,000/- (Rupees Ten thousand) only as security deposit in the form of bank guarantee in favour of Registrar General, Gauhati High Court, Guwahati issued by any Nationalized/Scheduled bank payable at Guwahati.
- 3) The quotation shall be submitted along with processing fee and the envelope containing the quotation should be superscribed as "*Quotation for supply of Miscellaneous articles to The Judges Guest House, Kharghuli*" and should contain the following documents:-
 - a) Copy of PAN card.
 - b) Upto date copy of AGST/VAT clearance certificate.
 - c) Copy of Gauhati Municipal Corporation Trade Licence.
 - d) Copy of AGST/VAT Registration Certificate.
- 4) Rate should be quoted both in words and figures, excluding Taxes/VAT etc. which will be shown separately against each items in the bills, where applicable, which will be deducted at source if selected.
- 5) Sample of items should be submitted where necessary.
- 6) The bidder shall quote rate against the specified brand name, size, weight etc. (where applicable) of the article as per prescribed list/format appended herewith.
- 7) The Registrar General, Gauhati High Court, Guwahati reserves the right to accept or reject any or all quotation or in part or full and he shall not be bound to accept the lowest bidder.
- 8) In case of violation of terms and condition of the quotation document or unsatisfactory supply of material or of poor quality or below standard, Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the contract by giving intimation to the supplier and forfeit the security deposit.
- 9) The decision of the Registrar General, Guwahati High Court, Guwahati in all respect shall be final and binding.

By order,


Asst. Registrar (Establishment)
Gauhati High Court
Guwahati


19/6/12

Memo No. HC.VIII-23/2012/ 5676 /AC

Dated, 14/06/2013

Copy to:-

- 1) The System Analyst/Programmer, Gauhati High Court, Guwahati, He is requested to upload the notice in the High Court Website along with list of article/materials enclosed.
- 2) Gauhati High Court Notice Board.
- 3) Order File.

TS 16/13
Asst. Registrar (Establishment)
Gauhati High Court
Guwahati

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14/6/13