

THE GAUHATI HIGH COURT

(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM & ARUNACHAL
PRADESH)

NOTICE INVITING TENDER

Dtd. Guwahati, the 15th Feb, 2018

Sealed quotations are invited for supply of spares, lubricants and accessories for use in different vehicles of the Gauhati High Court for the year 2018–2019. Details may be obtained from the High Court Website www.ghconline.nic.in.

The sealed quotations should reach the undersigned on or before 28th of February 2018.

By Order
Sd/- A. Hazarika
Registrar(Administration)

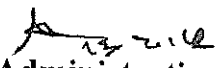
Memo No. HC VIII - 221 /2018/ 8222 /AC
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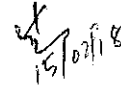
Dated 15/02/2018

1. The Directorate of Information & Public Relation, Dispur, Guwahati-06 (Janasanyog) with a request to publish the Notice inviting tender in one of the issues of an English and one in an Assamese local Newspaper and intimate the Registry regarding publication of the same.

✓ 2. The System Analyst, Gauhati High Court, Guwahati. He is requested to upload the quotation notice in the High Court Website.

3. The Gauhati High Court Notice Board.


Registrar (Administration)
Gauhati High Court,
Guwahati



THE GAUHATI HIGH COURT
(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM & ARUNACHAL
PRADESH)

NOTICE INVITING TENDER

Sealed quotations are invited for supply of spares, lubricants and accessories for use in different vehicles of the Gauhati High Court for the year 2018–2019 as per the list given with the Notice.

GENERAL TERMS & CONDITIONS

1. A processing fee of Rs. 1000.00 (non-refundable) in the form of Bank Draft pledged to the Registrar General, Gauhati High Court, from any Nationalized / Scheduled Bank, shall be enclosed along with the quotation.
2. Successful bidder has to deposit Rs.10,000.00 (Rupees ten thousand) only as Security deposit in the form of bank guarantee in favour of Registrar General, Gauhati High Court, Guwahati, issued by any Nationalized/Scheduled Bank payable at Guwahati.
3. The sealed envelope containing quotation shall be marked as *“Tender for supply of spares, lubricants and accessories for use in the Gauhati High Court vehicles”* and the following documents must be annexed with the quotation.
 - a) Copy of PAN Card.
 - b) Copy of GST Registration certificate.
 - c) Copy of Guwahati Municipal Corporation Trade licence.
 - d) An established showroom or shop of respective products/ articles.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / informations, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the Registrar (Administration) of the Gauhati High Court, Principal Seat at Guwahati during office hours on working days.

4. In case the successful bidder supplies sub-standard materials the Security deposit shall be forfeited and its tender shall be cancelled.
5. The rates approved by the Registry of the Gauhati High Court, Guwahati, shall be valid for the period of one year from the date of approval letter of this Registry. Increase and decrease of prices, taxes and other statutory duties will not affect the

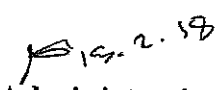
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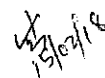
price during this period. The supplier will be responsible for any increase in prices, taxes and duties. Any increase in taxes and other statutory duties/levies after the approval of rates shall be to the supplier's account.

6. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the Registrar General towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:
 - A. Invoice in triplicate,
 - B. Delivery Challan duly signed by the consignee.
7. Registrar General, Gauhati High Court, Guwahati reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
8. Registrar General, Gauhati High Court, Guwahati is not bound to accept the lowest tender.
9. Registrar General, Gauhati High Court, Guwahati reserves the right, to award the work to one or more bidders.
10. Registrar General Gauhati High Court, Guwahati reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.
11. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the supply order by giving intimation to the supplier/contractor and forfeit the Security deposit.
12. The decision of the Registrar General in all respect shall be final and binding on all.
13. The sealed quotations should reach the undersigned on or before **28th of February, 2018** and no quotation/tender will be received thereafter.

Encl: List of items.

By Order


Registrar (Administration)
Gauhati High Court


13/02/18