

THE GAUHATI HIGH COURT
(HIGH COURT OF ASSAM, NAGALAND, MIZORAM AND ARUNACHAL PRADESH)

NOTICE INVITING TENDER

Dated, Guwahati, the 1st December, 2018

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered distributors / dealers / firms / manufacturer for supply of 329 pairs of **Black Shoes** and 60 pairs of **Sandals** respectively of **Bata** make for Grade-IV employees (both Gents & Ladies) of the Gauhati High Court, Guwahati. For details, visit website www.ghconline.gov.in or the High Court Notice Board.

The Tender should reach the office on or before **26.12.2018**.

By order,

Sd/- A. Hazarika,

REGISTRAR (ADMN.)

Memo No. HC VIII- 43/1985/ 2274 /AC. Dated 18th December, 2018
Copy to:

1. The Directorate of Information & Public Relation, Dispur, Guwahati-06 (Janasanyog) with a request to publish the Notice Inviting Tender in one of the issues of an English and one in an Assamese local Newspaper and intimate the Registry regarding publication of the same.
- ✓ 2. The System Analyst, Gauhati High Court, Guwahati. He is requested to upload the NIT in the High Court website immediately.
3. C.A. to Registrar General / Registrar (Admn.), Gauhati High Court, Guwahati.
4. The Court Officer No. 1 & 2, Gauhati High Court, Guwahati for information and necessary action.
5. The Gauhati High Court Notice Board.


REGISTRAR (ADMN.)

18.12.18
13/12/18

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General Terms & Conditions

1. The sealed envelope duly marked as "**Tender for Supply of Black Shoes & Sandals for the Grade-IV employees**" and the quotation should contain the following documents:
 - a) Copy of PAN Card.
 - b) Copy of GST Registration Certificate.
 - c) Copy of Guwahati Municipal Corporation Trade Licence.

Each page of the documents should be signed by the bidder, with seal, on each page of each document, to establish the Bidder's eligibility to the bid & his qualification to perform the supply of material if his bid is accepted. In the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference in this regard.

2. The successful bidder shall have to deposit Earnest Money of Rs. 10,000.00 (Rupees ten thousand) only in the form of bank draft drawn in favour of Registrar General, Gauhati High Court, Guwahati, issued by any Nationalized/Scheduled Bank payable at Guwahati.
3. The bidder must provide the sample of the material/items, which he intends to supply. The selected sample will be retained by the High Court. **In the event, the supplied items do not match the sample provided; the material will be summarily rejected without any payment.**
4. The firm should have an established shop dealing in such material. Detail address of shop is to be furnished alongwith Quotation for verification.



5. Rate should be quoted both in words and figure and excluding Taxes/GST. Tax/GST is to be shown separately against the item in the Bills, where applicable, which will be deducted at source.
6. In the event of any breach of any terms and conditions or delay or default, the purchase order will be terminated and the EMD will be forfeited by the Gauhati High Court, Guwahati. The decision of the Registrar General regarding due performance of terms and condition of purchase shall be final.
7. Rate quoted for each item will be final and no hike in price of any material will be considered during the contract period.
8. The Bidder shall quote rate against the specified brand name, size, quality etc.
9. The rates approved by the Registrar General, Gauhati High Court, Guwahati, shall be **valid only for the period 2019-20**.
10. Delivery of the material is to be made within **one month** by the supplier after issuing of the purchase order from the Gauhati High Court.
11. Registrar General, Gauhati High Court, Guwahati reserves the right to accept or reject any or all quotation in part or full and he shall not be bound to accept the lowest bidder.
12. In case of violation of terms and conditions of the Quotation document or unsatisfactory supply of material or of poor quality and below standard, Registrar General, Gauhati High Court, Guwahati, reserves the right to terminate the supply order by giving intimation to the supplier.
13. The decision of the Registrar General in all respect shall be final and binding.

Sd/- A. Hazarika,
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A. S. 2018
REGISTRAR (ADMN.)

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