

# **THE GAUHATI HIGH COURT**

(THE HIGH COURT OF ASSAM, NAGALAND, MIZORAM & ARUNACHAL PRADESH)

**No. HC. VIII-182/2022/AC**

**Dated Guwahati, 19<sup>th</sup> April, 2023**

## **NOTICE INVITING TENDER**

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (Non-refundable) from the intending registered firms for supply of Desktop Computers, Web camera and microphone for the Gauhati High Court, Principal Seat at Guwahati, as per the given specification and quantity enclosed at Annexure-A.

## **GENERAL TERMS & CONDITIONS**

1. A processing fee of Rs. 1000.00 (non-refundable) in the form of Bank Draft pledged to the Registrar General, Gauhati High Court, from any Nationalized / Scheduled Bank, shall be enclosed along with the quotation.
2. Successful bidder has to deposit Rs.20,000.00 (Rupees Twenty Thousand) only as Security deposit in favour of Registrar General, Gauhati High Court, Guwahati, issued by any Nationalized/Scheduled Bank payable at Guwahati.
3. The sealed envelope containing quotation shall be marked as "***Tender for Supply of Desktop Computers, Webcam and Mic***" and the following documents must be annexed with the quotation.
  - a) Copy of PAN Card.
  - b) Up to date copy of GST Registration certificate.
  - c) ISO Certificates 9001, 20001, 27001/ Equivalent certificates.
  - d) Copy of Guwahati Municipal Corporation Trade license.
4. Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference in this regard.
5. The sealed quotation should be submitted to the Registrar (General) of the Gauhati High Court, Principal Seat at Guwahati during office hours on working days.
6. The Bidder should be registered under the Company Act, 1956 or a registered firm.
7. Bidder should be in the business of Information Technology/ System Integration for the last 10 years in India.

8. The bidder must have submitted a declaration confirming that the bidder has never been blacklisted in any Government Institutes/ Organization or PSU.
9. Bidder must provide at least 3 similar work order i.e. Desktop-Laptop/ Server-Storage/Printer/Networking equipments etc. amounting to Rs 10 Lakhs or above in the last three financial years.
10. OEM should have been in business for at least 5 years in India.
11. OEM should undertake that the Operating System will be genuine and will be preloaded from OEM factory premises.
12. OEM should undertake that no refurbished components will be used by OEM.
13. OEM should have minimum 7-10 service centers existing as on date of bid submission in the North-East States. Documentary evidence in this regard to be part of bid submission.
14. OEM written confirmation on 3 years OS support along with the hardware support.
15. OEM to provide demonstration at the time of acceptance of the machines.
16. Bidder should be escalates matrix for their sales & support function. The vendor must have a strong (24x7) telephone/web based customer care cell and complaint registration mechanism.
17. The Warranty period of the supplied desktops must be visible in Manufacturer, website in respect of each product serial number
18. In case the successful bidder supplies sub-standard materials the Security deposit shall be forfeited and its tender shall be cancelled.
19. The rates approved by the Registry of the Gauhati High Court, Guwahati, shall be valid for the period of one year from the date of approval letter of this Registry. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.
20. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the Registrar General towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:
  - A. Invoice in triplicate,
  - B. Delivery Challan duly signed by the consignee.

21. The Registrar General, Gauhati High Court, Guwahati reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
22. The Registrar General, Gauhati High Court, Guwahati is not bound to accept the lowest tender.
23. The Registrar General, Gauhati High Court, Guwahati reserves the right, to award the work to one or more bidders.
24. The Registrar General Gauhati High Court, Guwahati reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.
25. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the supply order by giving intimation to the supplier/contractor and forfeit the Security deposit.
26. The decision of the Registrar General in all respect shall be final and binding on all.
27. The sealed quotations should reach on or before **15<sup>th</sup> of May, 2023** during office hours on working days and no quotation/tender will be received thereafter.

**Encl:** Technical Specifications.

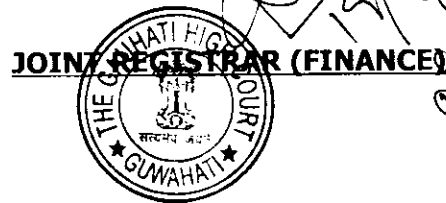
By Order  
Sd/- Dipak Kr. Nath  
**Joint Registrar (Finance)**  
**Gauhati High Court, Guwahati**

**Memo No. HC. VIII-182/2022/ 1046 /AC**

**Dated 19<sup>th</sup> April, 2023**

**Copy to:-**

- ✓ The Project Manager, Gauhati High Court, Guwahati. He is requested to upload the notice in the High Court Website along with the technical specifications.
- Order file.





## **ANNEXURE -A**

### **Technical Specification and Quantity**

<b>Sl. No.</b>	<b>Item</b>	<b>Configuration</b>	<b>Quantity</b>
1.	Desktop Computers	Intel Core i7, 16 GB RAM, 512 GB SSD, 21.5" Display, Win 10/11 Pro, 3 years onsite comprehensive warranty.	13 Nos.
2.	Desktop Computers	Intel Core i5, 8 GB RAM, 512 GB SSD, 21.5" Display, Win 10/11 Pro, 3 years onsite comprehensive warranty.	26 Nos.
3.	Wide angle camera	Logitech c930e or equivalent	10 Nos.
4.	Gooseneck mic	AKG CGN 521 STS or equivalent	10 Nos.