

THE GAUHATI HIGH COURT
(High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)

NOTICE INVITING TENDER

Dated, Guwahati, the 19th May, 2017

Quotations are invited from interested/experienced firms/nurseries to carry out beautification works at Block No.3 situated at the south eastern side of the compound of the Bungalow of the Hon'ble Chief Justice, Gauhati High Court, M.G. Road, Guwahati-1 covering an area of 4195.64 sq.ft. Details may be downloaded from the High court website www.ghconline.gov.in.

By order,
Sd/
(M.K.Kalita)
Registrar (Admn.),
Gauhati High Court, Guwahati.

Memo No. HC.VIII-14/2016/6525-26/AC
Copy to:-

Dtd. 19/05/2017

- ✓ 1. The System Analyst, Gauhati High Court, Guwahati. He is requested to upload the tender notice in the High Court website.
2. Upkar Advertising, House No.13, Pub Sarania Main Road, Guwahati-781003 for publication of the above notice in the inside page of one national newspaper published from Guwahati and one local daily namely 'The Assam Tribune'.

19/5/2017
Registrar (Admn.),
Gauhati High Court
Guwahati

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19/5/17

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NOTICE INVITING TENDER

Dated, Guwahati, the 19th May, 2017

Quotations are invited from interested/experienced firms/nurseries to carry out the following works at Block No.3 situated on the south eastern side of the compound of the Bungalow of the Hon'ble Chief Justice, Gauhati High Court, M.G. Road, Guwahati-1 covering an area of 4195.64 sq.ft. :-

- 1) Work involving landscaping.
- 2) Topping by plane grass of the entire area.
- 3) Plantation of 20 Nos. of Africa palm plant.
- 4) Plantation of hedge about 1000 plants (Aclifa, Dwarf Ixora, Chandani, Kufeya and Green Arelia).

Terms and conditions:-

- i. Processing fee of Rs. 1000/-(non-refundable) in the form of Demand Draft drawn in favour of the Registrar General, Gauhati High Court, Guwahati-1 to be submitted from any Nationalized/Scheduled Bank, along with the quotation.
- ii. Successful bidder has to deposit Rs.30,000.00 (Rupees thirty thousand) only as Security deposit (refundable) in the form of bank guarantee in favour of Registrar General, Gauhati High Court, Guwahati, issued by any Nationalized/Scheduled Bank payable at Guwahati.
- iii. The sealed envelope containing quotation shall be marked as "**Tender for beautification of the lawns and the gardens (Block No.3) inside the compound of the Bungalow of Hon'ble the Chief Justice, Gauhati High Court, M.G. Road, Guwahati-1**" and the following documents must be annexed with the quotation.
 - a) Copy of PAN Card.
 - b) Up to date copy of VAT Registration certificate.
 - c) An established shop of respective materials.

Each page of the documents should be signed by the bidder with seal. In the absence of any of the above documents/information, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the Registrar (Administration) of the Gauhati High Court, Principal Seat at Guwahati during office hours on working days.

- iv. The rates approved by the Registry of the Gauhati High Court, Guwahati, shall be valid for the period of one year from the date of approval letter of this Registry. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase of Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.
- v. Payments shall be made after satisfactory execution of the order on bill basis.
- vi. Last date of submission of bids is 09-06-2017 till 3 p.m.**
- vii. The work has to be completed within two months (60 days) from the date of issuance of work order.**
- viii. Bidder should have annual turnover of Rs.15,00,000/- in last three financial years ending 31st March, 2016 i.e. 2013-14-, 2014-15 and 2015-16.
- ix. Bidder should have successfully completed 2 (two) work order of similar nature of value not less than 15,00,000/- in the last three years.
- x. Bidder should be in the business of similar nature for at least five years.
- xi. Preference would be given to the Bidders having National Accreditation Certificate from the National Horticulture Board, Govt. of India, Horticulture Department or certificate from Central Institute of Horticulture, Govt. of India.
- xii. Interested parties may survey the land where the beautification work is proposed to be carried out inside the compound of the Bungalow of Hon'ble the Chief Justice, to be identified by Registrar (Administration), Gauhati High Court.
- xiii. In case of unsatisfactory performance of the work, the Registrar (Administration), Gauhati High Court, Guwahati reserves the right to terminate the supply order by giving intimation to the supplier and forfeit the Security deposit.
- xiv. The interested firm/ bidder must have adequate infrastructural and manpower support to complete the project within the stipulated time.
- xv. The Gauhati High Court will not be responsible for any misinterpretation or wrong assumption by the vendor, while responding to this tender.

- xvi. Any queries relating to the tender should be addressed to the Registrar (Administration), Gauhati High Court within 5 days from date of publication of the tender.
- xvii. **Rates should be quoted (inclusive of VAT) taking into consideration all the components relating to the work and execution of the project.**
- xviii. The successful vendor, while supplying the raw materials for executing the work shall comply with all the requirements of procurement of raw materials, including payment of royalty to the Government, wherever necessary.
- xix. The bids shall be opened in presence of all the Bidders in the Office Chamber of Registrar (Administration), Gauhati High Court, M.G. Road, Guwahati-1 at 11.30 a.m. on 10-06-2017.
- xx. Registrar (Administration), Gauhati High Court is not bound to accept the lowest tender. Awarding of the contract shall be governed by Rule 160 (xiv) of General Financial Rules, 2005, Govt. of India, Ministry of Finance, Deptt. Of Finance.
- xxi. The decision of the Registrar (Administration) in all respect shall be final and binding on all.

By Order

19/5/2017
Registrar (Administration),
Gauhati High Court, Guwahati

19/5/17