

# **THE GAUHATI HIGH COURT**

*(The High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)*

## **NOTICE INVITING QUOTATION**

Dated Guwahati, the 24<sup>th</sup> May, 2013

Sealed quotations affixing Court fee stamps of Rs. 8.25/- only (Non refundable) are invited from local distributors/dealers/ firms for supply of 189 Nos. of Black Shoes of reputed brand for gents and 32 Nos. of Sandals for ladies to the Gauhati High Court, Guwahati. The quotations should reach the Registrar General, Gauhati High Court, Guwahati, on or before 10/06/2013 during working days.

### **GENERAL TERMS & CONDITIONS:**

- 1) Processing fee of Rs.1000/-(Rupees One thousand) only (Non-refundable) in the form of Bankers cheque/Bank draft for each quotation separately in favour of Registrar General, Gauhati High Court, Guwahati from any nationalized/scheduled bank shall be enclosed along with the quotation payable at Guwahati.
- 2) The quotation shall be submitted along with processing fee and the envelope containing the quotation should be superscribed as "*Black Shoes and sandals*" and should contain the following documents:-
  - a) Copy of PAN card.
  - b) Upto date copy of AGST/VAT clearance certificate.
  - c) Copy of AGST/VAT Registration Certificate.
  - d) Copy of Gauhati Municipal Corporation Trade Licence
- 3) The firm should have an established shop dealing in such materials. Detail address of the shop is to be furnished along with quotation for verification.
- 4) Rate should be quoted both in words and figures, excluding Taxes/VAT etc. which will be shown separately against each items in the bills, where applicable, which will be deducted at source if selected.
- 5) Rate quoted for each item will be final and no hike in price of any material will be considered after submission of quotation and allotment of the work.
- 6) Sample of items should be submitted as and when necessary.
- 7) The bidder shall quote rate against the specified brand name, size, quality etc.
- 8) The Registrar General, Gauhati High Court, Guwahati reserves the right to accept or reject any or all quotation or in part or full and he shall not be bound to accept the lowest bidder.
- 9) In case of violation of terms and condition of the quotation document or unsatisfactory supply of material or of poor quality or below standard, Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the contract without any intimation to the supplier.
- 10) The decision of the Registrar General, Guwahati High Court, Guwahati in all respect shall be final and binding.

By order,

*sf*

Deputy Registrar (Finance)  
Gauhati High Court  
Guwahati

Memo No. HC.VIII-43/1985/ 5094 /AC

Dated, 24/05/2013

Copy to:-

- 1) The System Analyst/Programmer, Gauhati High Court, Guwahati, He is requested to upload the notice in the High Court Website along with list of article/materials enclosed.
- 2) Gauhati High Court Notice Board.
- 3) Order File.

*f 24/5/13*  
Deputy Registrar (Finance)  
Gauhati High Court  
Guwahati

*Dr 24/5/13*