

THE GAUHATI HIGH COURT

(The High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)

NOTICE INVITING QUOTATION

Dated, 28/07/2023

Sealed quotations affixing Court fee Stamps of Rs.8.25 only (Non-refundable) are hereby invited from registered firms/suppliers/authorized dealers within greater Guwahati for empanelment towards the supply of Voltas / Blue Star / Carrier/ LG / Samsung to Gauhati High Court, Guwahati for the year of 2023-24 with the specifications given below:

Sl. No.	Item
1	5 Star Inverter Split Air Conditioner of 1.5 ton
2	5 Star Inverter Split Air Conditioner of 2 ton
3	AC stabilizer capacity of 4 KVA, 5 KVA
4	Installation charges for the AC

The quotation should reach the undersigned, Gauhati High Court, Guwahati on or before 10.08.2023.

GENERAL TERMS & CONDITIONS:

- 1) Processing fee of Rs. 1,000/- (Rupees One Thousand) only (Non Refundable) in the form of Bankers Cheque/ Bank Draft for each quotation separately in favour of Registrar General, Gauhati High Court, Guwahati from any nationalised / scheduled bank shall be enclosed along with the quotation payable at Guwahati.
- 2) The successful bidders have to submit security deposit of Rs. 15,000/- (Rupees Fifteen Thousand) in the form of Demand Draft/ Bank Guarantee/ FDR in favour of Registrar General, Gauhati High Court, Guwahati.
- 3) The sealed quotations shall be superscribed as **“Quotation for the supply of Air Conditioner”** and should contain the following documents:
 - a) A copy of PAN Card.
 - b) A copy of upto date Trade License.
 - c) A copy of GST Registration Certificate.
- 4) The sealed quotations are to be submitted in two bid system i.e. Technical Bid and Financial Bid. Both the Bids should be submitted in two separate envelopes super scribed as “Technical Bid” and “Financial Bid” respectively.
- 5) The price quoted should be inclusive of taxes (taxes be shown separately).
- 6) Price quoted will be valid till 31.03.2024.
- 7) The supplier will have to bear all the overheads & expenses etc. in connection with carting, packaging, transportation etc. in connection with the supply to the office/quarters/Guest House.
- 8) The Registrar General, Gauhati High Court, Guwahati reserves the right not to accept or reject any or all quotation in part or full and shall not be bound to accept the lowest price.
- 9) In case of violation of terms and condition of the quotation document or unsatisfactory supply of materials or of poor quality and below standard, Registrar General, Gauhati High Court, Guwahati reserves the right to terminate the contract by giving intimation to supplier and forfeit the security deposit.

10) The decision of the Registrar General, Gauhati High Court, Guwahati in all respect shall be final and binding.

By order,

Joint Registrar (Finance)
Gauhati High Court
Guwahati

Memo No. HC.VIII-138/2023/2344-45/AC
28/07/2023

Dated,

Copy to:-

- 1) The Director of Information & Public Relation, Dispur, Guwahati-06 (Janasanjog). He is requested to publish the Notice Inviting Quotation in one of the issues of "*The Assam Tribune*" and one on "*Asomia Pratidin*" and intimate this Registry regarding the publication of the advertisement.
- ✓2) The Project Manager, Gauhati High Court, Guwahati. He is requested to upload the quotation notice in the High Court website.
- 3) Gauhati High Court Notice Board.



Joint Registrar (Finance)
Gauhati High Court
Guwahati